



## APE des Grands-Cèdres

**MEETING CALLED BY:**

APE Ecole de Grand  
Cèdres

**TYPE OF MEETING:**

Monthly

**PLEASE READ:**

Stephanie Coulson

**FACILITATOR:**

Marie-Pascale Addison

**TIMEKEEPER:**

Tatiana Tordoya

**NOTE TAKER:**

Tatiana Tordoya

**PLEASE BRING:**

n/a

**APE EXECUTIVES 2024-2025:**

President: Olivier Naud  
Vice-President: Stephanie  
Coulson  
Treasurer: Karli Gibson  
Secretary: Tatiana  
Tordoya

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## APE Meeting Agenda– March 4th, 2025

**Present:**

Courtney Rushfeldt

Olivier Naud

Crystal Taylor

Stephanie Coulson

Eric Bounder

Kerli Gibson

Zem Tran

Tatiana Tordoya

Marie-Pascale Addison

1. Review and adopt minutes from the January meeting. First motion adopted by Courtney, second motion adopted by Eric
2. Review and adopt the agenda for this meeting. First motion adopted by Eric, second motion adopted by Courtney.

### 3. Principal's Report – Marie-Pascale

#### **Welcome to all parents.**

I would like to acknowledge that our school is located on the traditional and unceded territory of the Hupačasath and Tseshaht communities, part of the Nuu-Chah-Nulth First Nations.

#### **1) Health & Safety**

- Next emergency drill is a Lockdown practice on March 6.
- **Parents watching their children playing on school grounds after hours.**
- **Please have your child report any intimidation to an adult when it happens, whether it is on the bus, in class, on the playground.**

#### **2) Events last month and ongoing:**

- A. Basketball Gr 6/7 season is ending this week. Last practice was yesterday, and we have a game tomorrow at school which will end with the Jamboree on Friday March 7 (From 3:30-7pm). Thank you to M. Xavier and all the participating students for their efforts and hard training.
- B. Aide aux devoirs/Homework Club are offered on Wednesdays after school and will run this week and next week before the spring break.
- C. Our **Strong Start Program has one more registration (Now 33 children are signed up)**
- D. Valentine's Day February 14<sup>th</sup> : Card exchange between divisions & Gr 6/7 bake sale. We also had the Panago Pizza hot lunch.
- E. The Montreal exchange trip was amazing. Our Gr 6/7 returned home last Friday. Activities every day, WhatsApp so that the group could keep in touch and share photos/videos with families. Exchange May 8-15.

- F. The school purchased an Outdoor Wall Mounted basketball Jericho's handyman is securing a solid mounting point for it.

### 3) Future Events

- A. Interim Progress Report went home on February 12, and now the official report cards are going home March 13th.
- B. We are having our third TMMJ, initiation to kindergarten session tomorrow at 5:30pm. As of now, we still have 7 new students entering K in September.
- C. L'École des Grands-cèdres sports jerseys for Les Cougars: We have received 5 submissions, and we would like everyone to vote for their favorite logo.
- D. March 7: General assembly (Jan & Feb) Special edition on Kindness in school
- E. The Fresh to You forms have been distributed. All orders must be submitted by **March 12, 2025**. April 09 - 19: Produce distribution.
- F. Spring Break: March 15-30.
- G. Back to school March 31.
- H. WORKING ON A YEAR CALENDAR, and we would ask the APÉ to complete it with us.
- I. The city of Port Alberni has agreed to hoist the Franco-Colombian flag in front of the city hall during the month of March, at the CSF request! So I was wondering if you could keep an eye out and once the flag is up, if you'd like to go and take a photo with some of the students we could share on the networks and propose an article in the press.
- J. **The next APÉ meeting will be Tuesday April 1st at 7:30pm on Zoom.**

#### 4. Treasurer's Report

**École des Grands-cèdres  
APE Treasurer's Report – March 4, 2025**

**Starting Balance: February 1, 2025**

Gaming Account	\$ 0
Main Account	\$ 12,821.40
Garden Account	\$ 1,936.71
Cash in Hand	\$ 28.20

**TOTAL \$ 14,786.31**

**Current Balance: March 1**

Gaming Account	\$ 0
Main Account	\$ 12,821.40
Garden Account	\$ 1,491.40
Cash in Hand	\$ 28.20

**\$ 14,341.00**

**Deposits and Withdrawals Since Last Meeting:**

**Gaming Account**

Starting Balance	\$ 0
<b>Current Balance</b>	<b>\$ 0</b>

**Main Account**

Starting Balance	\$ 12,821.40
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**Current Balance \$ 12,821.40**

Less funds allocated to teacher supplies - \$ 400.00

\*Less Previous funds allocated to Quebec exchange - \$ 8,239.32

**Remaining Balance for Main Account \$ 4,182.08**

### News:

- Note: The School's CRA Registered Charity number is 895960433RR001
- The APE can submit PAC funded receipts to be reimbursed PST up to 4 years after purchase. I only have one applicable receipt prior to me becoming treasurer, so the treasurer should submit 2023/24/25 receipts next year. Does anyone have any receipts with PST from this period? Specifically:

March 2022 - Mt. Washington bus \$945.00  
- Outdoor Picnic Tables \$2876.22

May 2022 - Gazebo Shelter \$2687.99

September 2022 - Grade 7 Trip \$1300.00

May 2023 - Exchange Accommodation \$397.35

October 2023 - Outdoor Learning Space \$4095.00  
- Quebec Exchange Expenses \$1500.00

September 2024 - Memorial Bench \$1,382.00

### Fundraising:

- Karli – West Coast Seeds Fundraiser: We sold \$2078.91 worth of seeds, so we should have raised around \$800. I will receive confirmation later this week and we will receive funds in May
- Should someone organize the spring plant fundraiser that Vanessa normally does?
- Ashleigh – Panago fundraiser?

### Quebec Exchange:

- Received Alex and Xavier's food receipts. Am I reimbursing from Quebec budget or general account funds?

### School Garden:

- Applied for \$3500 Whole Kids Foundation Grant
- Waiting on good weather and having time to set up greenhouse
- Have created binders with lesson plans
- Scheduled to teach in Alex and Michael's classes

### Hot Lunch:

- All Mex'd Up – no reply
- MVB – no reply

#### 5. Fundraisers and plan for the year/updates

We will make a planning calendar year for all the fundraisers. Olivier will run a google document to add the different fundraisers during the year.

We need someone who can be in charge of the flower spring fundraiser this year. Marie-Pascale will send an email to the parents, 6/7 grade parents might need to step up for this fundraiser because we might need more money for the Quebec exchange program, for the activities when the Montreal kids are here.

#### 6. Quebec trip updates

Given by the principal in her report.

#### 7. Logo for the jerseys/Logo contest?

Waivers will be sent to vote for the favorite

## OTHER INFORMATION

From the last meeting:

- Jericho Church is committed to fix the drainage issue on the ground around the playground this summer. They will dig and connect a drainage system to avoid the mud & puddles.

