

# APE des Grands-cèdres

## Minutes 1er avril 2020



Members Present:

	<b>Joanne See</b>	<b>Elizabeth Platz</b>
	<b>Erin Koszegi</b>	<b>Eve-Lyne Gauthier</b>
	<b>Andreanne Porlier</b>	<b>Brian Callender</b>
	<b>Angela Harvey</b>	<b>Marie-Pascale Addison</b>

1. Zoom meeting 778 921 416 called to order at 6:36. Welcome and adoption of March 4<sup>th</sup>, 2020 APE minutes as read: M/S/C - Elizabeth Platz/Angela Harvey
2. Additions to the agenda:  
Quote for the cost of the banner, school calendar  
Adoption of April 1<sup>st</sup>, 2020 agenda:  
M/S/C – Elizabeth/Angela All in favour. Carried.
3. Correspondence – none
4. Principal's report – Marie-Pascale Addison  
The CSF is preparing to provide continuity of educational opportunities for students and other community supports during the Covid-19 pandemic.

The Ministry has established four guiding principles:

1. Ensuring a healthy safe environment for all students, families, and employees
2. Providing services needed to support children of our essential workers
3. Supporting vulnerable students who may need special assistance
4. Provide continuity of educational opportunities for all students.

First one – healthy and safe environment – working closely with Ministry of Health and Ministry of Education

Principals continually meeting daily with the CSF District

Have been providing literature on how to be safe, avoid spread of virus

Second – essential workers – three families requiring daycare  
Disinfecting school after every visit – providing two day instruction – two  
volunteer teachers to support four students T/Th 9:30 am-1:30 pm  
Two teachers will be trained to follow health and safety guidelines

Third – support for vulnerable students

Every morning teachers meeting remotely at 9:00 and again in the afternoon

Have come up with ideas for support

Zoom – everyone has an account – all staff including support staff

Have put together a list of vulnerable students – students who would benefit  
from extra help and have been getting extra help – continuation of services  
CSF has organized different platforms – Freshgrade/Zoom/Teams (Microsoft  
office 365)

Some students with no internet – Public Relations will be contacting families

Learning still happening

Schedule for vulnerable students

Fourth - Continuity of educational opportunities

CSF providing videos forthcoming with links that take students to various  
programs

Teachers adopting distant learning strategies and are paired with other CSF  
teachers for guidance and collaboration

Teachers explaining about these programs: PAC = Distant Learning Plan

Andreanne – finding a schedule that is going to work for students – each age  
group will be different

Grade 6/7

Zoom in morning

Discussion

French reading/comprehension

Math

Activity – recipe or project at home – connecting together as a classroom

Will be getting an email this week

First Zoom on Monday

One-on-one with an adult if have already had a support staff – will happen online as well. Limit screen time to 30 minutes tops at a time for grade 6/7. Areas of focus are literacy and numeracy. Minimum three contacts with students – class sessions, small group, and one-on-one sessions.

Younger students – Eve-Lyne

Office 365 Microsoft wont' work for the younger students who don't have the skills at the moment to use this program

All have an iPad to Zoom

Team support for reading – EA support – same teams as already created

Allocated pockets of time

Frequent but short

Lots of papers going home

**Asking for kids to have a quiet, organized space available**

Parents will have to support logging in/off/buttons

French as a second language tend to shut down with parents in the room – important for students to have space

Focus on literacy and numeracy

Videos to send out that they can watch on their own time

Paperwork will be sent out tomorrow afternoon

Will continue reading in pairs – buddy reading with other students online

Small guided reading groups

Routine is important with play, putting things together, interspersed teaching and learning, music, and breaks in between

Trying to distribute iPads – one per family – will be distributed Thursday as well

School is going to offer a live chat for parents and the public on it's website during the Covid-19. It will be run by Arianne (secretary).

All activities cancelled until the end of the year – no garden, play, sports, etc.

Points 9,10, and even 6 are not applicable for thinking about now and can be tabled.

##### 5. Treasurer's report – Angela Harvey

Bank balance as at March 31<sup>st</sup> is \$2,633.60

Gaming account \$2,088.68

Cash on hand - \$81.65

Quebec - \$1,823.86

Gaming account can be saved for one more year and then needs to be used (can keep for up to three years)

Motion to adopt the Treasurer's report as read:

M/S/C – Elizabeth/Angela All in favour.

6. Start new Quebec Fundraising group – table to next year
7. Water drainage on playground - Table for now
8. Graduation committee update – can we do an ADSS hoodie for the graduates with elementary school on the shoulder blades? Check with cloud city? Can look for template.  
Online photo book? Andreeanne knows a good application to put pictures in. Good when parents can contribute pictures. Joanne can help.
9. Hot lunch next year – two hot lunches can be credited for next year. Families who are graduating could get their money back if they are interested – can email Madame Marie-Pascale Addison.
10. Movie Night committee – table for now but for next year try and be strategic about the Friday nights that are wanted – wait for calendar
11. School calendar 2<sup>nd</sup> and 3<sup>rd</sup> week of March is spring break next year. Not able to give pro-days, etc. Still waiting to hear about those. Erin will email about dates tonight.
12. Quote for banner – Angela quoted for 32 x 186 inches – full colour, grommets, hemming, is \$180. Ready to go – just needs go ahead.  
M/S/C that Angela orders the banner. Eye-Lyne/Andreeanne.

Meeting adjourned at 7:25 pm.

**Next meeting May 6<sup>th</sup>, at 6:30 pm** via zoom. Madame Marie-Pascale Addison will send a Zoom invite.

Action list:

1. Erin will ask about a hoodie template for gift for graduates (six graduates).
2. Erin will ask about the SD 70 calendar dates.

3. Andreanne and Joanne will ask for student photos of graduating students – need to set parameters for types and amounts of photos – Joanne will ask the grad committee for input.
4. Families who are graduating could get their money back for the two hot lunches left this year if they are interested – parents can email Madame Marie-Pascale Addison to arrange refund.
5. Next meeting May 6<sup>th</sup>, at 6:30 pm via Zoom. Madame Marie-Pascale Addison will send a Zoom invite to parents.